





















Florida Department of Education – Charter Schools


Model Applications:

- Brick and Mortar
- Virtual
- High Performing

Application Evaluation Instrument

Charter Statutes and Rules

Pasco County Schools uses the state approved applications as required in statute

- Organize as a non-profit
 - Meet federal requirements: civil rights, ADA, Section 504, IDEA
 - Employ practices that are nonsectarian
 - Participate in the statewide assessment program
 - Meet state graduation requirements
 - Employ certified teachers
 - Develop a sound financial plan
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Section 1: Mission, Guiding Principles and Purpose

- Mission statement
- Demonstrates how the school will meet the purposes and guiding principles for charter schools

Section 2: Target Population and Student Body

- Target population
- Description of how the targeted student body is reflected in the school's mission.

Section 3: Educational Program Design

- Daily schedule
 - Calendar
 - Clear and coherent educational program that is aligned to the target population
 - Research base for program design – Is it likely to improve student performance?
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Section 4: Curriculum and Instructional Design


- A detailed research based teaching and learning framework for all students
- A reading curriculum grounded in scientifically-based reading research and addresses the use of differentiated strategies that will be used for students reading at grade level or higher and a separate curriculum and strategies for students who are reading below grade level.
- Will enable students to attain proficiency on Florida standards and earn a year's worth of growth

Section 1002.33, F.S., Charter Schools


their reading instructional strategies for foundational skills shall include phonics instruction for decoding and encoding as the primary instructional strategy for word reading. Further, instructional strategies used by charter schools may not employ the three-cueing system model of reading or visual memory as a basis for teaching word reading. Such strategies may include visual information and strategies that improve background and experiential knowledge, add context, and increase oral language and vocabulary to support comprehension, but may not be used to teach word reading.

mathematics curriculum and differentiated strategies that will be used for students performing at grade level or higher and a separate mathematics curriculum and strategies for students who are performing below grade level.

Section 6: Exceptional Students

- Concrete plan to meet the broad spectrum of needs of your target population.
 - How will the school ensure students with disabilities have an equal opportunity for enrollment
 - A plan to evaluate the school's effectiveness in serving exceptional students as well as gifted
 - Projected population and appropriately aligned staffing plan
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Section 7: English Language Learners

- A detailed educational plan including procedures for identification and serving the needs of English Language Learners.
 - Staffing plan aligned to the educational plan
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Section 8: School Culture and Discipline

- Classroom management and discipline plan and policies
- Student code of conduct

Section 9: Supplemental Programming

Clear description of extra curricular activities that support the educational plan and mission.

Evidence of adequate funding



Section 11: Management and Staffing




Section 12: Human Resources and Employment

- Compensation plan
 - Professional development
 - Personnel policies and procedures
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Section 13: Professional Development


- A plan for professional development activities that align with the mission and educational plan
- A plan that supports continual professional growth

Section 14: Student Recruitment and Enrollment

- Recruitment plan to meet the projected enrollment plan
 - Enrollment process that is fair and meets Florida Statute.
 - Parent agreements
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Section 16: Facilities

- Plans for facility acquisition, renovation and financing
 - Plans for compliance with applicable laws and capacity needs
 - Back-up plan
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Section 17: Transportation

- Transportation plan

Section 18: Food Service

- Food service plan

Plans should cover all students



Section 19: School Safety and Security

- A reasonable outline to ensure students and staff are safe (nd)5(19)taf21 116t)7 are)\$


Section 20: Budget

- A budget that supports all key aspects of the application, including mission, educational plan, staffing and facility.
- A sound plan to adjust the budget should revenues not materialize.

DO NOT include grant money in the budget



Section 21: Financial Management and Oversight

- Policies and procedures for managing the budget with strong internal controls for oversight
 - Insurance plan
 - Plan to securely store the financial records
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Section 22: Start-Up Plan

- A reasonable and flexible exit and flexible entry and exit plan

